



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, JULY 25, 2019

AMENDED AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of July 11, 2019

Annex A
Pages 1-8

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

REPORTS

3. Planning and Community Development Committee recommendation Nos. 1, 2, 4-8, 10-20 and 22- of July 11, 2019 (*recommendation Nos. 3, 9 and 21 previously adopted*) Annex B
pp 9-16
4. Infrastructure Services Committee recommendation Nos. 1-7 of July 18, 2019 Annex C
pp 17-19
- 4a. ⇒ADD Corporate and Administrative Services Committee recommendation Nos. 1, 8, 9, 16, 17 and 18 of July 25, 2019 pp 19a-b
- 4b. ⇒ADD Deputy Corporate Officer - Letter of Support Endorsing the Nomination of Alt'ka7tsem/Howe Sound for a UNESCO Biosphere Reserve Designation pp 19c-e
5. Chief Building Official – Notice on Title Annex D
pp 20-21

COMMUNICATIONS

MOTIONS

BYLAWS

6. *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.187, 2019 – **first reading***
(Voting – Electoral Area Directors – 1 vote each) Annex E
pp 22-23
7. *Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 708.1, 2019 – **adoption***
(Voting – Electoral Area Directors – 1 vote each) Annex F
pp 24-25
8. *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.116, 2019 – **adoption***
(Voting – Electoral Area Directors – 1 vote each) Annex G
pp 26-27

NEW BUSINESS**IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (k) and (i) of the *Community Charter* – “personal information about an identifiable individual...”, “labour relations or other employee relations”, “negotiations and related discussions respecting the proposed provision of a municipal service...”, “the receipt of advice that is subject to solicitor-client privilege...”.

ADJOURNMENT

Recommendation No. 1 *RFP 19 385 Vaucroft Dock Upgrade Repairs*

The Corporate and Administrative Services Committee recommended that the report titled Request for Proposal (RFP) 19 385 Vaucroft Dock Upgrade Repairs be received;

AND THAT the Vaucroft Dock Upgrade Repair contract be awarded to Pacific Industrial Marine in an amount of up to \$627,030 (excluding GST);

AND THAT the total project budget be increased from \$450,000 to \$676,830, funded from Municipal Finance Authority Short-Term Borrowing (\$450,000) and capital reserves (\$226,830);

AND THAT the 2019-2023 Financial Plan be amended accordingly;

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT this recommendation be forwarded to the July 25, 2019 Regular Board Meeting.

Recommendation No. 8 *Interim Wood Waste Processing*

The Corporate and Administrative Services Committee recommended that the report titled Interim Wood Waste Processing be received;

AND THAT a Request for Proposal for an interim wood waste processing service be issued;

AND THAT any deficit up to a maximum of \$50,000 resulting from an interim wood waste processing service in Solid Waste [351/352] be funded from the Eco-Fee reserve;

AND FURTHER THAT this recommendation be forwarded to July 25, 2019 Regular Board meeting.

Recommendation No. 9 *Regional Water Vehicle Replacements*

The Corporate and Administrative Services Committee recommended that the report titled Regional Water Vehicle Replacements be received;

AND THAT staff be authorized to purchase three (3) vehicles with the existing \$170,000 in 2019 capital funding and negotiate the purchase of two of these vehicles with car dealerships;

AND THAT for the Regional Water Vehicle Replacements a loan of up to \$170,000 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under Section 403 of *Local Government Act (Liabilities Under Agreement)* to fund the purchase of the replacement vehicles;

AND THAT the pending request for a loan to fund the purchase of new replacement vehicles, approved through Resolution 038/19 No. 23, be abandoned;

AND FURTHER THAT this recommendation be forwarded to July 25, 2019 Regular Board meeting.

Recommendation No. 16 *Vancouver Island and Coastal Communities Climate Leadership Plan Steering Committee*

The Corporate and Administrative Services Committee recommended that the communication dated July 10, 2019 from Vancouver Island and Coastal Communities Climate Leadership Plan Steering Committee requesting a representative from the Sunshine Coast Regional District (SCRD) to serve on the steering committee be received;

AND THAT Director McMahon be appointed as representative and Director Tize be appointed as alternate representative to the Vancouver Island and Coastal Communities Climate Leadership Plan Steering Committee;

AND THAT stipend and expenses be paid for the Director's attendance at Vancouver Island and Coastal Communities Climate Leadership Plan Steering Committee meetings;

AND FURTHER THAT this recommendation be forwarded to the July 25, 2019 Regular Board meeting.

Recommendation No. 17 *North Thormanby Community Association – Letter of Support Request*

The Corporate and Administrative Services Committee recommended that the communication dated July 17, 2019 from North Thormanby Community Association regarding a request for letter of support be received;

AND THAT a letter of support be provided for the North Thormanby Community Association grant application for fire suppression equipment;

AND FURTHER THAT this recommendation be forwarded to the July 25, 2019 Regular Board meeting.

Recommendation No. 18 *Director Remuneration Review*

The Corporate and Administrative Services Committee recommended that staff provide a report to the September 2019 Corporate and Administrative Services meeting that identifies all extraordinary meetings attended by Directors retroactive to January 1, 2019;

AND THAT the report include options for Director remuneration, as defined by Board Remuneration Bylaw No. 636;

AND FURTHER THAT this recommendation be forwarded to the July 25, 2019 Regular Board meeting.

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board – July 25, 2019

AUTHOR: Sherry Reid, Deputy Corporate Officer

SUBJECT: LETTER OF SUPPORT ENDORSING THE NOMINATION OF ALT'KA7TSEM/HOWE SOUND FOR A UNESCO BIOSPHERE RESERVE DESIGNATION

RECOMMENDATION(S)

THAT the report titled Letter of Support Endorsing the Nomination of Alt'ka7tsem/Howe Sound for a UNESCO Biosphere Reserve designation be received;

AND THAT the proposed letter of support be amended or approved as presented.

BACKGROUND

The following recommendation was made at the July 18, 2019 Infrastructure Services Committee meeting:

Recommendation No. 1 Howe Sound Biosphere Region Initiative Society

THAT the SCRD support the endorsement of the Howe Sound Biosphere Region Initiative Society's initiative to nominate Howe Sound as a UNESCO Biosphere Region;

AND THAT staff, the Board Chair and the Howe Sound Biosphere Region Initiative Society collaborate on a draft letter of support to the Canadian Commission for UNESCO to be presented at the Board meeting on July 25, 2019;

AND FURTHER THAT the SCRD Board Chair be a signatory for section 5 of the Howe Sound Biosphere Reserve Nomination document.

DISCUSSION

Staff have drafted a letter of support incorporating comments provided by the Howe Sound Biosphere Region Initiative Society to support the nomination of Alt'ka7tsem/Howe Sound for a UNESCO Biosphere Reserve designation. The draft letter is provided in Attachment "A" for the Board's review.

STRATEGIC PLAN AND RELATED POLICIES

A letter of support endorsing the nomination of Alt'ka7tsem/Howe Sound for a UNESCO Biosphere Reserve designation is in alignment with SCRD's core values for collaboration and environmental leadership.

CONCLUSION

A letter of support endorsing the nomination of Alt'ka7tsem/Howe Sound for a UNESCO Biosphere Reserve designation has been provided for the Board's review.

Attachment A: Letter of support endorsing the nomination of Alt'ka7tsem/Howe Sound for a UNESCO Biosphere Reserve designation.

Reviewed by:			
Manager		Finance	
GM	X – I. Hall	Legislative	
I/CAO	X – M. Brown	Other	



July 25, 2019

Howe Sound Biosphere Region Initiative
c/o Ruth Simons, Lead
Box 465
Lions Bay, BC V0N 2E0

Dear Ms. Simons:

RE: Endorsement of the Nomination for an Atl'ka7tsem/Howe Sound Biosphere Reserve

The Sunshine Coast Regional District (SCRD) is pleased and excited to support the nomination of Atl'ka7tsem/Howe Sound for UNESCO Biosphere Reserve designation.

The SCRD recognizes the value of the landscapes and healthy recovery of the marine life in Howe Sound, particularly the uniqueness of the Howe Sound glass sponge reefs. The opportunity to showcase, protect and cooperatively manage the unique natural and cultural assets is of immense interest to the Regional District.

We are supportive of the objectives of the UNESCO Man and the Biosphere program and the opportunity for the Howe Sound Biosphere Initiative to be an active member of an international network seeking to find solutions to environmentally significant issues. Fostering new or strengthened relationships with other governments, Skwxwú7mesh Nation and the community are aligned with SCRD's strategic goals. The possibilities extending from these relationships include, to name but a few, growing the conservation economy, enabling volunteerism, and advancing reconciliation. Now more than ever, these are critical needs for achieving ways for people and nature to thrive together.

A robust understanding of values in Atl'ka7tsem/Howe Sound, as developed through an ecosystem-based approach to management and conservation, would add value to SCRD's land use planning processes, such as through the development of our Official Community Plans or growth strategies, while enhancing regional opportunities for coordinated approaches to land use management. Such integration could support sustainable development and action on climate change while inspiring residents, visitors and all Canadians to live sustainably.

SCRD optimistically looks forward to the establishment of the Atl'ka7tsem/Howe Sound UNESCO Biosphere Reserve.

Yours truly,

SUNSHINE COAST REGIONAL DISTRICT

Lori Pratt
SCRD Board Chair