



SUNSHINE COAST REGIONAL DISTRICT

January 11, 2018

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT: Chair B. Milne

Directors I. Winn
G. Nohr
F. Mauro
M. Lebbell
L. Lewis
D. Inkster
J. Valeriotte
K. Julius

ALSO PRESENT: Chief Administrative Officer J. Loveys
Sr Mgr, Administration and Legislative Services A. Legault
GM, Corporate Services / Chief Financial Officer T. Perreault
GM, Planning and Community Development I. Hall
Deputy Corporate Officer / Recorder S. Reid
Media 2
Public 3

CALL TO ORDER 1:30 p.m.

AGENDA It was moved and seconded

001/18 THAT the agenda for the meeting be adopted as presented.

CARRIED

MINUTES

Minutes **It was moved and seconded**

002/18 THAT the Regular Board meeting minutes of December 14, 2017 be adopted as presented.

CARRIED

REPORTS

Directors' Reports

Directors provided a verbal report of their activities.

Planning

It was moved and seconded

003/18

THAT Planning and Community Development Committee recommendation Nos. 1-3, 5-6, 8-12 and 14-20 of December 14, 2017 be received, adopted and acted upon as follows:

Recommendation No. 1 *SCRD Comments regarding BURNCO Rock Products Ltd. Environmental Certificate Application*

THAT the SCRD Board provide a letter to the respective provincial and federal ministries outlining SCRD concerns regarding the processes followed by the BC Environmental Assessment Office and the Canadian Environmental Assessment Agency in evaluating the BURNCO Rock Products Ltd. application for an environmental certificate.

Recommendation No. 2 *Development Variance Permit Application DVP00025*

THAT the report titled Development Variance Permit Application DVP00025 (Bone) – Electoral Area E be received;

AND THAT Development Variance Permit Application DVP00025 be issued, as per Option 1 identified in the staff report, with the following conditions, as shown on Attachment B:

- a. Section 601.4(1) is varied to allow the following building setbacks:
 - i. 0.5 metres on front parcel line B
 - ii. 2.0 metres on front parcel line C
 - iii. 1.5 metres on front parcel line D
 - iv. 3.5 metres on front parcel line E
- b. Section 506(1)(a) is varied to allow the following eave setbacks:
 - i. 0 metres on front parcel lines A and B
 - ii. 0.5 metres on front parcel lines C, D and E
- c. The maximum height of the single family dwelling shall be 6 metres.
- d. The maximum floor area for the single family dwelling shall be 185 square metres.

Recommendation No. 3 *Gambier Harbour Float Replacement*

THAT the report titled Gambier Harbour Float Replacement – Value Add Opportunities be received;

AND THAT the Gambier Harbour Float Replacement project be increased to \$107,758 through additional funding of \$8,164 from Ports [345] 2017 base operating budget;

AND FURTHER THAT the 2017-2021 Financial Plan be amended accordingly.

003/18 cont.

Recommendation No. 5 *Roberts Creek Official Community Plan Amendment Bylaw No. 641.6, 2017 and Zoning Amendment Bylaw No. 310.167, 2017*

THAT the report titled Roberts Creek Official Community Plan Amendment Bylaw No. 641.6, 2017 and Zoning Amendment Bylaw No. 310.167, 2017 for a Camping and Temporary Accommodation Establishment – Consideration for Third Reading be received;

AND THAT the *Roberts Creek Official Community Plan Amendment Bylaw No. 641.6, 2017* be forwarded to the Board for Third Reading;

AND THAT the *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.167, 2017* as further amended to prohibit cooking and sanitary facilities in the sleeping cabins and forbid any person from occupying any cabins for more than ten days in any calendar month be forwarded to the Board for Third Reading;

AND FURTHER THAT prior to consideration of adoption of Bylaw No. 641.6, 2017 and Bylaw No. 310.167, 2017 the following condition be met:

a. The subject property owner obtains a provincial water licence under the *Water Sustainability Act* for all uses on the subject property including the proposed temporary accommodation facilities.

Recommendation No. 6 *Elphinstone Official Community Plan Amendment Bylaw No. 600.5, 2017 (Ocean Beach Esplanade Policies)*

THAT the report titled Elphinstone OCP Amendment Bylaw No. 600.5, 2017 (Ocean Beach Esplanade Policies) – Public Hearing Report and Consideration for Third Reading and Adoption be received;

AND THAT the *Elphinstone Official Community Plan Amendment Bylaw No. 600.5, 2017* as amended be forwarded to the Board for Third Reading and Adoption.

Recommendation No. 8 *SCRD Zoning Amendment Bylaw 310.168, 2016 (Penonzek)*

THAT the report titled SCR D Zoning Amendment Bylaw 310.168, 2016 (Penonzek) – Public Hearing Report and Consideration for Third Reading and Adoption – Electoral Area E be received;

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.168, 2016* be forwarded to the Board for Third Reading;

AND FURTHER THAT prior to adoption of *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.168, 2016*, an amended covenant pertaining to meeting or exceeding wastewater treatment system requirements as set in the legislation of the day, park improvements and an updated site plan, be registered on Title of the property.

003/18 cont. **Recommendation No. 9** *Twin Creeks Official Community Plan Bylaw No. 711, 2018*

THAT the report titled Twin Creeks Official Community Plan Bylaw No. 711, 2018 for Consideration of First Reading be received;

AND THAT *Twin Creeks Official Community Plan Bylaw No. 711, 2018* be forwarded to the Board for First Reading;

AND THAT pursuant to Section 475 of the *Local Government Act*, Bylaw No. 711, 2018 be referred to the following agencies as part of the early and on-going consultation:

- i. West Howe Sound Advisory Planning Commission
- ii. Skwxwú7mesh Nation
- iii. Ministry of Transportation and Infrastructure
- iv. Vancouver Coastal Health Authority
- v. Ministry of Forests Lands, Natural Resource Operations and Rural Development
- vi. Islands Trust
- vii. Agricultural Land Commission
- viii. Town of Gibsons
- ix. Squamish Lillooet Regional District
- x. Metro Vancouver Regional District
- xi. School District #46
- xii. BC Hydro

AND FURTHER THAT pursuant to Section 477 of the *Local Government Act*, Bylaw No. 711, 2018 is consistent with the SCR D's 2017-2021 Financial Plan and 2011 Solid Waste Management Plan.

Recommendation No. 10 *Referral from Metro Vancouver Regional District regarding MVRD Electoral Area A Official Community Plan*

THAT the report titled Referral from Metro Vancouver Regional District regarding MVRD Electoral Area A Official Community Plan be received;

AND THAT a letter from the Sunshine Coast Regional District Board be sent to the Metro Vancouver Regional District Board with the following comment:

1. The proposed MVRD Area A Official Community Plan Bylaw No. 1250, 2017 has no impact on SCR D interests.

003/18 cont. **Recommendation No. 11** *Development Variance Permit Application
DVP00024 (Hayward)*

THAT the report titled Development Variance Permit Application DVP00024 (Hayward) - Area F be received;

AND THAT Development Variance Permit DVP00024 to vary the setback to a side parcel line contiguous with a public road from 4.5 metres to 1.5 metres, as per Section 601.4(3) of Zoning Bylaw No. 310, 1987, be issued subject to:

1. Obtaining a Ministry of Transportation and Infrastructure permit to reduce building setback less than 4.5 metres from the property line fronting a provincial highway.

Recommendation No. 12 *Trail Network Task Force – Gambier Island
South West Peninsula– Public Consultation Report*

THAT the report titled Trail Network Task Force – Gambier Island South West Peninsula – Public Consultation Report be received for information.

Recommendation No. 14 *Sunshine Coast Regional District Ports
Monitors (POMO) Committee Meeting Notes of September 19, 2017*

THAT the Sunshine Coast Regional District Ports Monitors (POMO) Committee meeting notes of September 19, 2017 be received.

Recommendation No. 15 *Egmont/Pender Harbour (Area A) APC
Meeting Minutes of November 29, 2017*

THAT the Egmont/Pender Harbour (Area A) Advisory Planning Commission (APC) meeting minutes of November 29, 2017 be received.

Recommendation No. 16 *Halfmoon Bay (Area B) APC Meeting
Minutes of November 28, 2017*

THAT the Halfmoon Bay (Area B) Advisory Planning Commission (APC) meeting minutes of November 28, 2017 be received.

Recommendation No. 17 *Roberts Creek (Area D) APC Meeting
Minutes of November 20, 2017*

THAT the Roberts Creek (Area D) Advisory Planning Commission (APC) meeting minutes of November 20, 2017 be received.

Recommendation No. 18 *West Howe Sound (Area F) APC Meeting
Minutes of November 28, 2017*

THAT the West Howe Sound (Area F) Advisory Planning Commission (APC) meeting minutes of November 28, 2017 be received.

003/18 cont. **Recommendation No. 19** *Correspondence from District of Sechelt regarding District of Sechelt Council Resolution – Regional Growth Strategy Plan.*

THAT the correspondence from Jo-Anne Frank, Corporate Officer, District of Sechelt regarding New Sechelt Age-Friendly Community Plan dated November 3, 2017 be received;

AND THAT the SCR D letter dated April 25, 2016 addressed to Sunshine Coast local governments outlining the Proposed Sustainable Land Use Principles for the Sunshine Coast be received for information;

AND FURTHER THAT staff report to a future Committee regarding the process, scope and provincial funding opportunities available for the development of a Regional Growth Strategy Plan.

Recommendation No. 20 *Correspondence from Howe Sound Biosphere Region Initiative Society regarding Howe Sound Biosphere Region Status Report*

THAT the correspondence from Ruth Simons, Lead, Howe Sound Biosphere Region Initiative Society regarding Howe Sound Biosphere Region Status Report dated November 23, 2017 be received.

CARRIED

Infrastructure **It was moved and seconded**

004/18 THAT Infrastructure Services Committee recommendation Nos. 1-13 of December 21, 2017 be received, adopted and acted upon as follows:

Recommendation No. 1 *Water Demand Management Rebate Programs*

THAT the report titled Water Demand Management Rebate Programs be received;

AND THAT a Rainwater Harvesting Rebate Program be brought to 2018 Round 1 Budget.

Recommendation No. 2 *Water Metering Program Update*

THAT the report titled Water Metering Program Update be received.

Recommendation No. 3 *Chapman Creek Water Treatment Plant Chlorine Upgrade Study*

THAT the report titled Chapman Creek Water Treatment Plant Chlorine Upgrade Study be received.

Recommendation No. 4 *Regional Water Plan Timeline*

THAT the report titled Regional Water Plan Timeline be received.

004/18 cont.

Recommendation No. 5 *Drought Management Plan (DMP) – Annual Review*

THAT the Q1 2018 review of the Drought Management Plan consider a review of the DMP on an annual basis.

Recommendation No. 6 *Drought Management Plan – Implementing Stage 2*

THAT the Q1 2018 review of the Drought Management Plan include consideration of a calendar-based annual deadline for the implementation of Stage 2 restrictions.

Recommendation No. 7 *Drought Management Plan – Watering Ban*

THAT the Q1 2018 review of the Drought Management Plan include consideration of a ban on watering private lawns at Stages 2 and 3.

Recommendation No. 8 *Infrastructure Planning Grant Program*

THAT the report titled Infrastructure Planning Grant Program – January 2018 Applications be received;

AND THAT applications be submitted to the January 2018 Infrastructure Planning Grant Program for the Regional Water Storage Capacity Planning and Sunshine Coast Arena and Sports Fields Water Efficiency Study projects.

Recommendation No. 9 *Draft Regional Organics Diversion Strategy – Implementation Options*

THAT the report titled Draft Regional Organics Diversion Strategy – Implementation Options be received;

AND THAT that the strategy be amended to reflect a residential food waste ban in 2020;

AND THAT the Draft Regional Organics Diversion Strategy be amended to reflect Implementation Option 1 as outlined in the staff report;

AND FURTHER THAT recommendations from the Draft Regional Organics Diversion Strategy that require funding be brought forward to the Round 1 2018 budget process.

Recommendation No. 10 *Solid Waste Work Plan – Update for 2018*

THAT the report titled Solid Waste Work Plan – Update for 2018 be received;

AND THAT the Solid Waste Work Plan be approved.

004/18 cont. **Recommendation No. 11** *Gibsons Landfill Lease Agreement Replacement Tenure*

THAT the report titled Gibsons Landfill Lease Agreement Replacement Tenure be received;

AND THAT the lease agreement application for the Crown Land Replacement Tenure be endorsed;

AND FURTHER THAT the Delegated Authorities be authorized to execute the Management Plan and the Gibsons Closed Landfill Lease Agreement replacement tenure for a 30-year term for Blocks 3 and 4 of District Lot 1507.

Recommendation No. 12 *Waste Reduction Initiatives Program (WRIP) 2017 Recipients*

THAT the report titled Waste Reduction Initiatives Program (WRIP) 2017 Recipients be received.

Recommendation No. 13 *Transportation Advisory Committee Minutes*

THAT the Transportation Advisory Committee Minutes of October 19, 2017 be received.

CARRIED

Infrastructure **It was moved and seconded**

005/18 THAT recommendation No. 14 of the December 21, 2017 Infrastructure Services Committee, as stated below, be deferred until after the issues at the service function level have been resolved:

Recommendation No. 14 *Correspondence Regarding Chapman Lake Expansion Project*

THAT the correspondence from Jennie Aikman, BC Parks, dated November 28, 2017 regarding Chapman Lake Expansion Project be received;

AND THAT a letter be sent to the Minister of Environment providing a summary update on the Comprehensive Regional Water Plan with regards to groundwater investigation and universal metering and further request the expedition of the public consultation process referred to in the letter of November 28, 2017 and the previous letter of March 6, 2017.

CARRIED

Planning **It was moved and seconded**

006/18 THAT Planning and Community Development Committee recommendation No. 3 of January 11, 2018 be received, adopted and acted upon as follows:

006/18 cont. **Recommendation No. 3** *Provincial Referral 2411961 for a Community Institutional use (Scouts Properties)*

THAT the report titled Provincial Referral 2411961 for a Community Institutional use (Scouts Properties) – Electoral Area A be received;

AND THAT the following comments be forwarded to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development:

a. Subject to the following conditions, SCRD has no objections to the community institutional use on Mixal Lake, Provincial File 2411961:

- i. Mixal Lake is not zoned. The existing institutional use reflects the upland public assembly use.
- ii. SCRD will require a building permit and/or a development variance permit if any structures are constructed to access the moorage facilities.
- iii. Water quality should not be impacted by maintenance or construction activities, materials or fuel storage.
- iv. The proponent should implement both Provincial and *shíshálh* Nation's Best Management Practices for building and maintaining moorage facilities and in particular the most stringent of any overlapping policy to protect the foreshore ecosystems.
- v. The old dock and construction materials shall be disposed of in accordance with all provincial and SCRD regulations at the time.
- vi. Public access to the lake foreshore should be maintained.

AND THAT the staff report be forwarded to the January 2018 Egmont/Pender Harbour Advisory Planning Commission for consideration and recommendations received from the Advisory Planning Commission be forwarded to the Province as late information.

CARRIED

MOTIONS

Resignation **It was moved and seconded**

007/18 THAT the resignation of Kasha Janota-Bzowska from the Elphinstone (Area E) Advisory Planning Commission be received.

CARRIED

BYLAWS

Bylaw 428.18 **It was moved and seconded**

008/18 THAT *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.18, 2017* be read a first time.

CARRIED

Bylaw 428.18 **It was moved and seconded**
009/18 THAT *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.18, 2017* be read a second time.

CARRIED

Bylaw 428.18 **It was moved and seconded**
010/18 THAT *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.18, 2017* be read a third time.

CARRIED

Bylaw 428.18 **It was moved and seconded**
011/18 THAT *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.18, 2017* be adopted.

CARRIED

Bylaw 600.5 **It was moved and seconded**
012/18 THAT *Elphinstone Official Community Plan Amendment Bylaw No. 600.5, 2017* be read a third time.

CARRIED

Bylaw 641.6 **It was moved and seconded**
013/18 THAT *Roberts Creek Official Community Plan Amendment Bylaw No. 641.6, 2017* be read a third time.

CARRIED

Bylaw 310.167 **It was moved and seconded**
014/18 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.167, 2017* be read a third time.

CARRIED

Bylaw 310.168 **It was moved and seconded**
015/18 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw 310.168, 2016* be read a third time.

CARRIED

Bylaw 711 **It was moved and seconded**

016/18 THAT *Twin Creeks Official Community Plan Bylaw No. 711, 2018* be read a first time.

CARRIED

Bylaw 1087 **It was moved and seconded**

017/18 THAT *Sakinaw Ridge Community Sewage Treatment System Service Establishing Bylaw No. 1087, 2017* be adopted.

CARRIED

The Board moved In Camera at 2:14 p.m.

IN CAMERA It was moved and seconded

018/18 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (e), (g) and (k) of the *Community Charter* –“the acquisition, disposition or expropriation of land...”, “litigation or potential litigation...”, and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

CARRIED

The Board moved out of In Camera at 2:24 p.m.

Direct Disposal **It was moved and seconded**

019/18 THAT the SCRD enter into a Tri-Party Agreement with Direct Disposal and Waste Management consenting to the Assignment of the contracts and services described in Attachment 3 of the staff report: Summary of Existing Contracts and Services, and amended for the continuity of existing SCRD services;

AND THAT the Delegated Authorities be authorized to execute the Tri-Party Agreement.

Director Lewis opposed

CARRIED

Contract Award **It was moved and seconded**

020/18 THAT the contract for RFQ No. 17 299 for Mattress Recycling Services be awarded to Canadian Mattress Recycling in the amount up to an estimated \$221,991.50 (plus GST) for a three year term beginning February 1, 2018.

CARRIED

Islands Clean Up **It was moved and seconded**

021/18 THAT the SCRD move forward with consideration of Islands Clean Up Service Expansion for Nelson Island in 2018 Round 1 Budget;

AND FURTHER THAT a report on the comparison of taxation versus costs be included in the 2018 Round 1 Budget proposal.

CARRIED

ADJOURNMENT **It was moved and seconded**

022/18 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 2:24 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair