



## SUNSHINE COAST REGIONAL DISTRICT

June 13, 2019

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MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

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**PRESENT:**

|           |   |
|-----------|---|
| Chair     | L. Pratt  |
| Directors | L. Lee<br>A. Tize<br>D. McMahon<br>M. Hiltz<br>D. Siegers<br>B. Beamish<br>T. Lamb<br>A. Paul |

**ALSO PRESENT:**

|  |                     |
|--|---------------------|
| Acting Chief Administrative Officer              | I. Hall             |
| GM, Corporate Services / Chief Financial Officer | T. Perreault        |
| GM, Infrastructure Services                      | R. Rosenboom        |
| Senior Manager, Human Resources                  | G. Parker (in part) |
| Deputy Corporate Officer / Recorder              | S. Reid             |
| Media  | 2                   |
| Public   | 1                   |

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**CALL TO ORDER** 1:30 p.m.

**AGENDA** It was moved and seconded

170/19 THAT the agenda for the meeting be adopted as amended.

**CARRIED**

**MINUTES**

Minutes It was moved and seconded

171/19 THAT the Regular Board meeting minutes of May 23, 2019 be adopted.

**CARRIED**

*The Chair recognized Director McMahon as winner of the Active Transportation Month Challenge and thanked elected officials for their participation.*

**REPORTS**

Corporate

**It was moved and seconded**

172/19

THAT Corporate and Administrative Services Committee recommendation Nos. 1-4, 8, 9 and 11 of May 23, 2019 be received, adopted and acted upon as follows:

**Recommendation No. 1**      *Sechelt Public Library Service Establishment*

THAT the report titled Sechelt Public Library Service Establishment be received;

AND THAT staff negotiate a five year funding and service agreement between Electoral Areas A, B and D, the District of Sechelt, the Sechelt Indian Government District and the Sechelt Public Library.

**Recommendation No. 2**      *Sechelt Public Library Service Establishment*

THAT the report titled Sechelt Public Library Service Establishment be forwarded to the District of Sechelt and Sechelt Indian Government District Councils for comment;

AND THAT the report be forwarded to the Sechelt Public Library Board for information.

**Recommendation No. 3**      *Sechelt Public Library Service Establishment*

THAT staff investigate and report back by the fourth quarter of 2019 regarding the implications of implementing a service with the Sunshine Coast Regional District, District of Sechelt and Sechelt Indian Government District for the Sechelt Public Library;

AND THAT the report include cost sharing allocations, options and impact on the provincial funding model and to the Roberts Creek Community Library and Pender Harbour Reading Room.

**Recommendation No. 4**      *Union of British Columbia Municipalities Resolutions*

THAT the report titled Union of British Columbia Municipalities (UBCM) Resolutions be received;

AND THAT the following resolution be approved as amended and forwarded to the UBCM 2019 Convention for consideration:

172/19 cont.

Alternative Transportation Infrastructure

WHEREAS the *Federal Government* has committed itself to the Paris Accord to limit climate warming to 1.5 degrees Celsius and the *Provincial Government* has committed itself to reduce greenhouse gas emissions to 80% below 2007 levels by 2050 and has committed to an active transportation strategy which outlines a path to reduce greenhouse gas emissions;

AND WHEREAS the Ministry of Transportation and Infrastructure are the responsible authority to ensure safe and reliable road infrastructure throughout rural and unincorporated areas in BC:

THEREFORE BE IT RESOLVED that the Provincial government be urged to fund the Ministry of Transportation and Infrastructure to support an increased investment in infrastructure improvements and ongoing maintenance necessary for the safe integration of low carbon alternative modes of transportation on rural roads which connect communities throughout BC.

AND THAT the following resolutions be approved and forwarded to the UBCM 2019 Convention for consideration:

Tree Cutting Authority

WHEREAS regional districts have no regulatory authority for tree cutting except as it relates to environmental hazard protection, while municipalities have broader powers to regulate tree protection;

AND WHEREAS unincorporated rural areas with high population densities may share similar concerns as municipalities with respect to protecting trees to mitigate potential ecosystem impacts, excessive storm water runoff impacting properties, general neighbourhood feel and control over sightlines, as well as the desire to protect certain species of trees:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities urge the Provincial government to provide regional districts broader authority over tree cutting that is equal to the regulatory power of municipalities for tree protection, particularly in unincorporated rural areas that are more densely populated.

Coast Forest Sector Revitalization

WHEREAS the Province of BC is undertaking a Coast Forest Sector Revitalization Initiative to rebuild solid wood and associated industries, improve harvest performance, maintain a credible auction system, foster stronger relationships between BC Timber Sales, Licensees and First Nations and restore public confidence through amendments to the Forest and Range Practices Act;

172/19 cont.

AND WHEREAS forests offer provisioning services such as timber, food and fuels; regulating services such as carbon sequestration that keep our planet habitable; cultural services such as recreation; core local government services including drinking water storage and filtration, stormwater management and flood control; and many other ecological processes that are vital to life yet primarily taken for granted and not accounted for;

AND WHEREAS many jurisdictions are assigning economic value to ecosystems services in forests and many other natural areas to support sustainable development, cost effective and reliable service delivery and the long-term preservation of a healthy, biodiverse ecosystem;

THEREFORE BE IT RESOLVED that the Province of BC undertake natural capital valuations in all aspects of its forests and land resources management, starting with the Coast Forest Sector Revitalization Initiative, and demonstrably use these valuations in all related decision-making and asset management.

AND FURTHER THAT staff review the following resolution to include a request to increase service levels and create a separate resolution to advocate for foot passenger service:

Support for BC Ferries Route 3

WHEREAS ferry service levels have the potential to negatively impact ferry dependent communities, both from the perspective of local BC residents and from visiting tourists;

AND WHEREAS coastal ferries are an extension of the highway system and an essential part of the provincial transportation network, crucial to the economic and social health of the coastal region and the tourism industry:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities request that the Ministry of Transportation and Infrastructure work with coastal communities and BC Ferries to develop a strategy for coastal ferry routes that supports additional sailings to reduce sailing waits during peak travel times, including a dedicated foot passenger ferry service that would lessen the demand for car ferry service and encourage the use of public transit and alternative means of transportation where possible.

**Recommendation No. 8**     *August 2019 Ice Offering – Gibsons and Area Community Centre*

THAT the report titled August 2019 Ice Offering – Gibsons and Area Community Centre (GACC) be received;

AND THAT ice be provided at GACC in August 2019 as described in Option 1 – Proceed with August Ice at GACC in 2019.

172/19 cont.

**Recommendation No. 9**     *2019 Rural Areas' Bursary Awards*

THAT the report titled 2019 Rural Areas' Bursary Awards be received;

AND THAT the Sunshine Coast Regional District bursary amount provided to the four Secondary Schools be reviewed at the 2020 Pre-Budget Special Corporate and Administrative Services Committee meeting;

AND THAT staff notify the secondary schools that the following Directors will be attending the graduation ceremonies for bursary presentations:

- Sunshine Coast Alternative School                      Director Hiltz
- Elphinstone Secondary School                              Director Tize
- Pender Harbour Secondary School                      Director Pratt
- Chatelech Secondary School                                 Director Pratt.

**Recommendation No. 11**     *Expanded Asset Class Investment Opportunities*

THAT the communication dated May 2, 2019 from Mayor Mike Hurley, City of Burnaby regarding a request for support for changes to the *Community Charter* allowing for expanded asset class investment under prudent investor rules be received.

**CARRIED**

Corporate

**It was moved and seconded**

173/19

THAT Corporate and Administrative Services Committee recommendation No. 7 of May 23, 2019 be received, adopted and acted upon as amended, as follows:

**Recommendation No. 7**     *Procurement Policy Framework*

THAT the report titled Procurement Policy Framework be received;

AND THAT staff provide a draft procurement policy to the July 2019 Corporate and Administrative Services Committee meeting that includes sustainable social procurement, environmental sustainability and local vendor priority options and give consideration to including living wage criteria or creating a separate living wage policy;

AND THAT the following thresholds be included in the draft procurement policy:

173/19 cont.

| Estimated Thresholds   | Method  |
|------------------------|---|
| Goods and Services     |   |
| Less than \$5,000      | Small Purchase Guidelines   |
| Less than \$10,000     | Informal Quotation Process  |
| \$10,000 to \$50,000   | Invitational Process or Formal Competitive Process (RFP, ITQ, RFSO) |
| Greater than \$50,000  | Formal Competitive Process (RFP, ITQ, RFSO)                         |
| Construction           |   |
| Less than \$100,000    | Invitational Process or Formal Competitive Process (RFP, ITT)       |
| Greater than \$100,000 | Formal Competitive Process (RFP, ITT)                               |

AND FURTHER THAT staff provide information and options related to becoming a member of the *Coastal Community Social Procurement Initiative*.

**CARRIED**

Planning

**It was moved and seconded**

174/19

THAT Planning and Community Development Committee recommendation No. 2 of June 13, 2019 be received, adopted and acted upon as follows:

**Recommendation No. 2**     *UBCM Resolutions – BC Ferries Service Levels and Foot Passenger Service*

THAT the report titled UBCM Resolutions – BC Ferries Service Levels and Foot Passenger Service be received;

AND THAT the resolutions be approved and submitted to UBCM prior to the June 30 deadline, as follows:

**BC Ferries Service Levels**

WHEREAS BC Ferries vehicle traffic levels in 2018 were the highest ever experienced by BC Ferries and traffic demand is forecast to continue to grow;

174/19 cont.

AND WHEREAS coastal ferries are an extension of the provincial highway system relied upon to transport people and goods, safely, efficiently and on time, and are therefore crucial to the economic and social health of coastal communities and the BC tourism industry:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities urge the Provincial government to review the Coastal Ferry Services Contract and implement changes to increase Core Service Levels for coastal ferry routes that support additional sailings and reduce wait times during peak travel periods.

#### BC Ferries Foot Passenger Service

WHEREAS passenger traffic levels on BC Ferries in 2018 were the highest experienced in the past 20 years and the trend for growth is forecast to continue;

AND WHEREAS the provincial *Climate Change Accountability Act* and CleanBC Plan include commitments for collaboration with all sectors to prepare for and adapt to climate change as well as support the growth of low carbon economies in communities throughout British Columbia;

AND WHEREAS BC Ferries' Business Plan commits to meeting changing and evolving customer travel needs and growing and diversifying their revenue base, including exploring the provision of a passenger-only service:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities urge the Provincial government to work with BC Ferries to explore expanding their mandate to include dedicated foot passenger ferry service that would meet the forecasted growth in passenger traffic levels, while supporting a low carbon option that may lessen the demand for car ferry service, and encourage the use of public transit and alternative means of transportation where possible.

**CARRIED**

#### **DIRECTORS' REPORTS**

*Directors provided a verbal report of their activities.*

*The Board moved In Camera at 2:28 p.m.*

**IN CAMERA                      It was moved and seconded**

175/19                      THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (i), and (k) of the *Community Charter* – “personal information about an identifiable individual...”, “labour relations or other employee relations”, “the receipt of advice that is subject to solicitor-client privilege...”, and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

**CARRIED**

*The Board moved out of In Camera at 3:40 p.m.*

**Grant in Aid                      It was moved and seconded**

176/19                      THAT there be a debrief of the Rural Areas’ Grant-in-Aid process at a future Corporate and Administrative Services Committee meeting.

**CARRIED**

**ADJOURNMENT                      It was moved and seconded**

177/19                      THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 3:40 p.m.

Certified correct \_\_\_\_\_  
Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chair